



**FACULTY OF MEDIEVAL AND MODERN LANGUAGES
ST PETER'S COLLEGE**

Job description and selection criteria

Job title	University Lecturer in Medieval French
Division	Humanities Division
Department	Faculty of Medieval and Modern Languages Sub-Faculty of French
College	St Peter's College
Location	St Peter's College
Grade and salary	£42,833 - £57,581 Plus an annual housing allowance of £7,169
Vacancy reference	106191
Additional information	

Introduction

The University

The University of Oxford is a complex and stimulating organisation, which enjoys an international reputation as a world-class centre of excellence in research and teaching. It employs over 10,000 staff and has a student population of over 21,000.

Most staff are directly appointed and managed by one of the University's 130 departments or other units within a highly devolved operational structure - this includes 5,900 'academic-related' staff (postgraduate research, computing, senior library, and administrative staff) and 2,820 'support' staff (including clerical, library, technical, and manual staff). There are also over 1,600 academic staff (professors, readers, lecturers), whose appointments are in the main overseen by a combination of broader divisional and local faculty board/departmental structures. Academics are generally all also employed by one of the 38 constituent colleges of the University as well as by the central University itself.

Our annual income in 2010/11 was £919.6m. Oxford is one of Europe's most innovative and entrepreneurial universities: income from external research contracts exceeds £376m p.a., and more than 70 spin-off companies have been created.

For more information please visit www.ox.ac.uk

Humanities Division

The Humanities Division is one of four academic divisions in the University of Oxford, bringing together the faculties of Classics; English; History; Linguistics, Philology and Phonetics; Medieval and Modern Languages; Music; Oriental Studies; Philosophy; and Theology, as well as the Ruskin School of Drawing and Fine Art. The division has responsibility for over 500 members of academic staff, for over 4,000 undergraduates (more than a third of the total undergraduate population of the University), and for about 1600 postgraduate students.

The Division offers world-class teaching and research, backed by the superb resources of the University's libraries and museums, including the famous Bodleian Library, with its 11 million volumes and priceless early book and manuscript collections, and the Ashmolean Museum of Art and Archaeology. Such historic resources are linked to cutting-edge agendas in research and teaching, with an increasing emphasis on interdisciplinary study.

The Division's faculties are among the largest in the world, enabling Oxford to offer an education in Arts and Humanities unparalleled in its range of subjects, from music and fine art to ancient and modern languages.

For more information please visit: <http://www.humanities.ox.ac.uk/>

Faculty of Medieval and Modern Languages

The Modern Languages Faculty has roughly 1,000 undergraduates reading for the Honours School of Modern Languages or one of five Joint Schools, and approximately 150 graduate students; there are around 100 academic and support staff holding university posts. The Faculty is one of the leading centres for the study of European language, literature, and culture world-wide, offering expertise in the entire chronological range from the earliest times to the present day, and with specialists in film studies, cultural studies, and cultural history as well as languages and literatures.

The main subjects studied are French, German, Italian, Russian, Spanish, Portuguese, Modern Greek, and Linguistics. The Faculty is partly college-based, and partly housed in University buildings in Wellington Square, where some academic staff and the Faculty's administrative staff have offices, and at the Taylor Institution in St Giles' where some teaching takes place and the main Faculty and research library is based.

For more information please visit: <http://www.mod-langs.ox.ac.uk/>

Sub-Faculty of French

Oxford's French department is the largest in Britain, with over 30 permanent members of staff covering all areas of French literature and language. The quality and range of the department's research has been recognised by outstanding results in the last two Research Assessment Exercises. In 2001 the department received the top grade of 5*. In 2008 it performed better than any other French department in the UK. In terms of the teaching it provides, French at Oxford was ranked top of all UK University French departments in the Times Good University Guide 2012 and The Complete University Guide 2013. The sub-faculty was ranked second in the world in the 2012 QS World University Rankings for Modern Languages.

French has an intake of about 200 students a year. It trains all students thoroughly in the language throughout the course, and offers papers which reflect the diversity and richness of both the language and the culture of France and the wider Francophone world. The flexible course encourages students to develop interests which might range from Grail Romances to French Feminist Thought, Linguistics to Film, or Rabelais to Duras, as well as choosing particular centuries for wider-ranging study.

Lectures together with some seminars and classes are offered by the Faculty; other seminars, language classes and tutorials are for the most part held within Colleges.

Medieval French at Oxford

Medieval French is a vibrant area of French studies at Oxford, at undergraduate, postgraduate and faculty research levels.

Current university postholders in Medieval French are Dr Sophie Marnette (UL in Medieval French, Balliol College: medieval French literature and linguistics) and Dr Helen Swift (CUF in Medieval French, St Hilda's College: late-medieval French literature). The present post replaces Dr Tony Hunt (Emeritus Fellow, St Peter's College). Other Faculty members working in the field include Dr Chimene Bateman (Faculty Research Fellow in Medieval French and Career Development Fellow in French, New College), Mr Jonathan Morton (Junior Research Fellow, New College), and Dr Thomas Rainsford (British Academy Postdoctoral Fellow in Historical Linguistics, Linacre College).

All first-year undergraduates reading French study a medieval text as part of the "narrative fiction" paper (Prelims Paper IV), which is the text most often chosen by students when answering questions in their end-of-first-year exams. This popularity has led to continually increasing uptake of the medieval period paper (Final Honour School Paper VI) by second-year and fourth-year students, as well as sustained interest in the medieval set texts paper (Paper IX) and more takers for the Special Subject options (Paper XII) in the field. On average, about a third of each cohort of French students take at least one medieval paper for their final exams. There is scope for the new postholder to develop Paper XII options related to her/his area of research expertise. Since Dr Hunt's retirement, the Paper XII option in Anglo-Norman has been frozen; this is an area in which Oxford has particular historical strength as well as current dynamism, given, for instance, the work of Dr Laura Ashe (CUF in English, Worcester College) and the thriving Anglo-Norman Reading Group. Medieval

postholders also contribute to FHS papers in the English Faculty on earlier (1100-1300) and later (1300-1500) medieval French literature.

There is essential and close collaboration between postholders in medieval French in order to coordinate the teaching of papers to students at *all* colleges offering French. The current postholders have also been keen to promote use of the University's VLE ("Weblearn") for resourcing students' learning of medieval French, for example through video-casted lectures on "reading Old French language".

There is a strong, growing community of postgraduates working at master's and doctoral level, as well as postdoctoral fellows, including a number working on interdisciplinary topics. The fortnightly Medieval French Research Seminar, hosted at the Maison Française d'Oxford, is a dynamic and diverse group of scholars, whose meetings include invited speakers and workshop sessions led by graduate students. Additional informal reading groups focus on particular areas, notably the Anglo-Norman and *Roman de la rose* reading groups. There is energetic collaboration within the subject, shown for instance in the recent British Academy-sponsored research group on "Voices in Medieval French Narrative" led by Drs Marnette and Swift (<http://www.mod-langs.ox.ac.uk/narrative-voices/Welcome.html>), as well as developing links with other medieval languages within the Faculty. In the Modern Languages Faculty as a whole, there are nearly twenty postholders in medieval languages and literatures.

Medieval Studies at Oxford

Oxford University has the largest concentration of scholars working in the medieval period in the UK. The size and dynamism of the medieval group within the Humanities Division means that the appointee will be able to interact with specialists in all other areas and periods of medieval studies, ensuring the ongoing cross-fertilisation of ideas and encouraging collaborative work within and across faculties.

The research environment for medieval studies is unusually lively and rich, and focuses on a wide variety of weekly research seminars. Every year the Division welcomes distinguished scholars as Academic Visitors during research visits to Oxford. The interdisciplinary M.St. in Medieval Studies recruits excellent students who wish to work across disciplinary boundaries. The interdisciplinary course also hosts an annual visiting lecturer of international distinction and a series of linked seminars. Postholders from a range of faculties, including Modern Languages, are currently actively engaged in the planning of a Centre for Medieval Studies.

The richness of the university's research culture in medieval studies is revealed by the stream of seminars and lectures listed at the Medieval Studies at Oxford webpage (www.medieval.ox.ac.uk). The Bodleian's medieval manuscript holdings are of vast importance, and bibliographical work across all periods is focused in the Centre for the Study of the Book (www.bodleian.ox.ac.uk/csb). Finally, Oxford's important collection of Anglo-Saxon and medieval antiquities can be seen in the newly redeveloped Ashmolean Museum.

St Peter's College

There are 38 self-governing and independent colleges at Oxford, giving both academic staff and students the benefits of belonging to a small, interdisciplinary community as well as to a large, internationally-renowned institution. The collegiate system fosters a strong sense of community, bringing together leading academics and students across subjects, and from different cultures and countries.

St Peter's College was founded in 1928. The buildings, in a central but quiet location on the site of the medieval New Inn Hall, range in date from Linton House of 1794 and Canal House

of 1828 - both former headquarters of the Oxford Canal Company - through the former parish church of St Peter-le-Bailey, built in 1874 and now the College Chapel, to residents' blocks of the 1930s, 1970s and 1980s. Additional student accommodation is provided in more modern annexes, the most recent of which is adjacent to the Oxford Castle site. The College is a registered charity. Further information about the College may be found at www.spc.ox.ac.uk.

The College currently has around 340 undergraduates, 120 graduate students and 65 Fellows and Lecturers actively engaged in teaching and research. St Peter's provides a friendly and supportive community for students and academics.

For further details of college allowances and terms and conditions, please see appendix 1 and 2.

Modern Languages at St Peter's

The appointee will join a strong and flourishing community of linguists at St Peter's. The Fellowship includes three further members of the Modern Languages Faculty: Professor Tom Earle, King John II Professor of Portuguese Studies and Professorial Fellow (due to retire in September 2013, but it is expected that his successor will also be a Professorial Fellow of the College); Dr Kevin Hilliard, University Lecturer and Tutorial Fellow in German; and Dr Claire Williams, University Lecturer and Tutorial Fellow in Brazilian Literature and Culture. Dr Tim Farrant, Reader in French and Fellow of Pembroke College, is a Lecturer at St Peter's, providing tuition in the modern period of the undergraduate syllabus (1715 to the present). A French language post is shared with Hertford College. The College also employs College Lecturers in Spanish, Italian, Modern Greek and Russian.

St Peter's normally admits around ten students per year to read Modern Languages at undergraduate level, either studying two languages, or one language with Linguistics, or one language as part of a Joint School with English, History or Philosophy. The College offers places for French, German, Spanish, Portuguese, Italian, Modern Greek, Russian and Czech, and can therefore cater for a broad range of language combinations. French is generally taken by more students than any other language, thus acting as a 'hub' for Modern Languages within the College. (Currently 16 out of 38 students across the four undergraduate years read French, followed by Portuguese (12), German (11), Spanish (10)).

The College also admits around five graduate students per year to read for Masters and doctoral programmes in Modern Languages. Graduate students are encouraged to develop close links with academic staff, for example through the College's fortnightly programme of seminars presented by graduate students across all disciplines.

Job description

Overview of the role

The Faculty, in association with St Peter's College, is seeking to appoint an individual from 1 October 2013 or as soon as possible thereafter to provide teaching and research in the area of Medieval French.

Details of the Faculty's undergraduate course (via its handbooks) is available from:

<https://weblearn.ox.ac.uk/portal/hierarchy/humdiv/modlang>

Responsibilities/duties

- To give no fewer than thirty-six lectures or classes on Medieval French in each year (which may relate to *La Chastelaine de Vergi* for Prelims Paper IV; to any of the medieval FHS papers (VI, IX, XII); and/or to the medieval section of the pre-modern translation paper taken by students reading French Sole (FHS Paper III).
- To give an average of six hours of tutorial teaching in French and Medieval French per week during each of the three terms and report on students' progress. The French teaching, for St Peter's undergraduates, will comprise the core papers for the first-year (Prelims) course, including both language and literature. The Medieval French teaching may include students at other colleges and will cover second-year and final-year (FHS) Papers VI and IX. Final-year Special Subject papers (Paper XII) are currently offered according to the expertise of existing postholders; the new postholder would be expected either to cover any of these or to create a new option (see also below, under 'Desirable')
- To engage in research in Medieval French;
- To supervise graduate students in Medieval French and contribute to teaching MSt options in Medieval French, including Palaeography;
- To engage in University examining at all levels;
- To be involved in appropriate administrative activities within the Faculty and College, as required;
- To be involved in the College's annual undergraduate admissions process, including Open Days and selection interviews; and to participate, as required, in the Faculty and College admissions processes for graduate and visiting students;
- To set and mark termly college examinations (Collections);
- To assist, as appropriate, with pastoral care of undergraduates in Modern Languages at St Peter's College.

Selection criteria

Essential

- A PhD/DPhil in French (with a significant emphasis on the Medieval period), to be submitted by the start of the post;
- A successful track record of teaching at undergraduate level, and an understanding of undergraduate and graduate needs and how to address them;

- A strong research record in Medieval French, appropriate to the stage of the individual's career;
- Fluency in written and spoken English and French;
- A strong commitment to the tutorial system, and willingness to participate in and assist in the Faculty and College's life and governance.

Desirable

- Experience of graduate teaching and supervision.
- Some expertise in/experience of Anglo-Norman

Working at the University of Oxford

For further information about working at Oxford, and the terms and conditions related to academic posts, please see:

http://www.ox.ac.uk/about_the_university/jobs/academic

How to apply

The application process is via the University's on-line recruitment system. To retrieve the relevant 'Job Details' page, search for ID ref **106191** at: www.recruit.ox.ac.uk Or go to:

https://www.recruit.ox.ac.uk/pls/hrisliverecruit/erg_jobspec_version_4.jobspec?p_id=106191

Once on the 'Job Details' page, click on the 'Apply Now' button and follow the on-screen instructions to register as a user.

You will then be required to complete a number of screens with your application details, relating to your skills and experience. You should also upload a CV, supporting statement and details of your publications.

Please save all uploaded documents to show your name and the document type.

You should also arrange for two referees to submit their references to recruitment@mod-langs.ox.ac.uk by the closing date of **Wednesday 13 February 2013**.

All applications, references and written work must be received by midday on the closing date of Wednesday 13 February 2013.

Queries about the post itself should be addressed to Dr Helen Swift (Helen.swift@mod-langs.ox.ac.uk).

Queries about the application process should be addressed to recruitment@mod-langs.ox.ac.uk.

Should you experience any difficulties using the online application system, please email recruitment.support@admin.ox.ac.uk.

Interviews are provisionally scheduled for **Monday 25 March 2013**. If you cannot make this date, please make this clear in your application.

Appendix 1 – Salary scale and allowances

University Lecturer salaries are paid partly by the University and partly by the College.

Point	Faculty Contribution	College Contribution	Total salary
1	35,966	6,917	42,883
2	37,042	7,124	44,166
3	38,149	7,337	45,486
4	39,290	7,556	46,846
5	40,464	7,782	48,246
6	41,674	8,015	49,689
7	42,920	8,255	51,175
8	44,205	8,501	52,706
9	45,527	8,756	54,283
10	46,890	9,018	55,908
11	48,293	9,288	57,581

Faculty allowances

Faculty members are entitled to an annual research allowance (currently £500 per year) and an IT equipment allowance.

College allowances

Non-resident Fellows of St Peter's College receive a Housing Allowance of £7,169 p.a., which is taxable but which is included in the gross salary for purposes of superannuation. In addition, Fellows have access to a personal academic budget of £879 p.a. and receive an annual entertainment allowance of £260.

(See also Appendix 2 – College benefits, terms and conditions)

Appendix 2 - College benefits, terms and conditions

The appointee will be an Official Fellow of the College. Official Fellows are members of the College's Governing Body and have the role of charity trustee. The scale for the combined salary paid by the University and the College for a Fellow who is also a University Lecturer is appended in the Annex to this document, together with details of College allowances.

Fellows are entitled to free meals in term-time, and in the vacation as long as the kitchens are open. Fellows are eligible to join the Universities Superannuation Scheme and are entitled to subscribe to the Oxford Colleges' Healthcare Plan. The College operates a joint equity scheme that may assist Fellows with the purchase of property locally.

The appointment of the nominated candidate will be subject to the satisfactory completion of a medical questionnaire. It will be for two years in the first instance, thereafter for renewable periods until retirement so long as the Fellow holds the associated University Lecturership and subject to the provisions of the College Statutes and of the Education Reform Act of 1988.

Provision is made, in accordance with the relevant College by-law, for Fellows to be granted one term's sabbatical leave for every six in which they have performed their duties since their election. Leave is not normally granted during the first six terms of a Fellowship. It is normally possible to combine College leave with dispensation from University duties.