

# Job Description





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Summary

Job title	Nuffield Postdoctoral Research Fellowships
Division	Social Sciences
Department	Economics
Location	Department of Economics, Manor Road Building, Manor Road, Oxford and Nuffield College, Oxford
Grade and salary	Grade 7: The Fellowships have a starting salary of £48,350 per annum
Hours	Full time (37.5 hours / 1 FTE)
Contract type	Fellowships are tenable for a fixed term of one to three years from September 2025 or as soon as possible thereafter
Reporting to	Head of Department and the Warden of Nuffield College
Vacancy reference	174405 Econjobmarket ref: <a href="https://econjobmarket.org/positions/10715">https://econjobmarket.org/positions/10715</a>

### The role

The Department of Economics, in partnership with Nuffield College, is offering full-time Postdoctoral Research Fellowships for candidates who have recently completed, or are close to completing, a doctorate in a relevant field.

Fellowships are full-time and tenable for a fixed term of three years from September 2025 or as soon as possible thereafter.

The fellowships offer early career researchers the opportunity to develop their research portfolio within one of the world's leading Economics departments and so strengthen their future position in the academic job market. These positions are designed for suitably qualified candidates with a clear preference for not going on the junior academic job market in 2024/25.

## Responsibilities

## For the Department of Economics

The postholders are required to perform the following duties in the Department:

• To develop and manage their own programme of independent research.













- To engage in research of a quality commensurate with publication in leading international economics journals.
- To present their research at international conferences and research workshops.
- To provide up to 60 units of graduate or undergraduate teaching per annum as requested by the Head
  of Department. The Department operates a points system to manage workloads. For example, 60
  units is equivalent to 20 contact hours of graduate lecturing, or 15 contact hours of graduate classteaching.
- To co-operate in the administration of teaching and research.
- To examine as required by the appropriate committee.
- To play a full role in the intellectual life of the Department including working collaboratively with academic colleagues in areas of shared research interest, taking part in Department seminars and workshops. The fellows will also be able to conduct some teaching activities in their area of interest.

## For Nuffield College

The postholders are required to perform the following duties at Nuffield College:

- To participate in the intellectual life of the College by attending, and where possible by organising, seminars, workshops, conferences, and other academic events.
- To act as a mentor for graduate students, where appropriate, and to represent the College's body of postdoctoral research fellows on one of the College's committees, and to take on College officerships, where appropriate.

#### Selection criteria

#### Essential selection criteria

- 1. Hold a PhD in a relevant field or be close to completing a doctoral degree.
- 2. Publications in peer-reviewed journals commensurate with the candidate's career level.
- 3. Ability to present research findings effectively to fellow professionals and other informed members of the public.
- 4. Ability to play a major part in developing the Department's and the College's research programme.
- 5. Ability to innovate and work effectively with colleagues and to teach high-achieving graduate students, including doctoral students.
- 6. Excellent oral and written communication and interpersonal skills.
- 7. Willingness to contribute more generally to the intellectual life of the Department and the College.

### Pre-employment screening

#### Standard checks

If you are offered the post, the offer will be subject to standard pre-employment checks. You will be asked to provide: proof of your right-to-work in the UK; proof of your identity; and (if we haven't done so already) we will contact the referees you have nominated. You will also be asked to complete a health declaration so that you can tell us about any health conditions or disabilities for which you may need us to make appropriate adjustments.

Please read the candidate notes on the University's pre-employment screening procedures at: <a href="https://www.jobs.ox.ac.uk/pre-employment-checks">https://www.jobs.ox.ac.uk/pre-employment-checks</a>

## About the University of Oxford

Welcome to the University of Oxford. We aim to lead the world in research and education for the benefit of society both in the UK and globally. Oxford's researchers engage with academic, commercial and cultural partners across the world to stimulate high-quality research and enable innovation through a broad range of social, policy and economic impacts.

We believe our strengths lie both in empowering individuals and teams to address fundamental questions of global significance, while providing all our staff with a welcoming and inclusive workplace that enables everyone to develop and do their best work. Recognising that diversity is our strength, vital for innovation and creativity, we aspire to build a truly diverse community which values and respects every individual's unique contribution.

While we have long traditions of scholarship, we are also forward-looking, creative and cutting-edge. Oxford is one of Europe's most entrepreneurial universities and we rank first in the UK for university spin-outs, and in recent years we have spun out 15-20 new companies every year. We are also recognised as leaders in support for social enterprise.

Join us and you will find a unique, democratic and international community, a great range of staff benefits and access to a vibrant array of cultural activities in the beautiful city of Oxford.

For more information, please visit <a href="www.ox.ac.uk/about/organisation">www.ox.ac.uk/about/organisation</a>.

## The Department of Economics

Oxford Economics is one of the largest and most diverse groups of academic economists in Europe with a permanent faculty of over 50 including 11 statutory (established) professors, and there are additionally around 20 postdocs and early career researchers on fixed-term appointments of 3 or 4 years. Our members include some of the world's most distinguished academic economists.

We aim to produce first-class research across the range of the discipline, organised within nine Research Groups, covering all the major sub-fields as well as more specialist areas such as Economic History and Behavioural Economics. The Research Groups promote and support high-quality research and interaction, and provide an active and supportive research environment for faculty and research students in their field, including regular seminars/workshops. The Department is also home to several specialised economics research centres, including the world-renowned *Centre for the Study of African Economies*.

Economists in Oxford are not confined to the Department of Economics, but are also present in other places including the Said Business School, the Blavatnik School of Government and the Oxford Internet Institute and candidates may well also find researchers with related interests outside the Department. In the most recent Research Assessment Exercise (REF 2021) Oxford submitted the largest number of researchers of all UK institutions to the Economics and Econometrics Unit of Assessment (UoA). Over half of submitted outputs, impact case studies and environment statements received the highest grade of 4\*.

Members of the Department provide economics teaching for three undergraduate programmes (including Oxford's flagship *Philosophy, Politics and Economics* degree) and five graduate programmes including the *MPhil* and *DPhil in Economics*, with a total of around 1000 undergraduates and 330 graduate students.

For more information please visit: www.economics.ox.ac.uk.

### **Social Sciences Division**

The University's academic departments and faculties are organised into four large groups known as Academic Divisions (Social Sciences, Mathematical, Physical and Life Sciences (MPLS), Medical Sciences, and Humanities). The divisions are responsible for academic strategy and operational planning, oversight of the teaching and research of their constituent departments and faculties, and for personnel and resource management. The social sciences at Oxford are distinctive for both their depth and breadth, with over 1,100 academic and research staff working across fifteen departments, faculties and schools. The Head of the Social Sciences Division is Professor Timothy Power.

The Division is a world-leading centre of research and education in the social sciences. The Times Higher Education (THE) University Rankings returned the University of Oxford to the number one spot in the world for Social Sciences in 2022. We have placed first in three of the last five years (2018, 2019 and 2022).

More than 800 researchers were returned to Main Panel C (Social Sciences) for REF 2021 across a diverse range of subject area 'units of assessment' – from geography and business to archaeology and law. Over 55% of the research submitted from the Division was judged to be world-leading (4\*, the highest score available). More than two-thirds (69%) of the research's impact was also recognised as world-leading (4\*). Research from across the Division was also submitted to subject areas across Panels A (Medicine, health and life sciences), B (Physical sciences, engineering and mathematics), and D (Arts and Humanities), highlighting the enormous breadth and diversity of research expertise across the Division.

Our academic and research staff and students are international thought leaders, generating new evidence, insights and policy tools with which to address some of the major global challenges facing humanity, such as sustainable resource management, poverty and forced migration, effective governance and justice. Particular research highlights in recent years have included COVID-19 and Climate Change. As well as active interdisciplinary links with researchers in other divisions at Oxford, we engage and collaborate extensively with other universities and a wide range of governmental and non-governmental practitioner communities such as law, business, public health and welfare, international development and education around the world. The Division has an extensive portfolio of external funders, partners and supporters, with competitively-awarded external research income exceeding £50 million per year and philanthropic income over £25 million a year.

As part of our commitment to equality of opportunity, eleven of our departments have achieved Bronze awards under the Athena Swan Charter (a UK accreditation scheme recognising organisations' commitment to equality and diversity, particularly in gender). Our School of Geography and the Environment holds an Athena Swan Silver award. In February 2023, for the first time, the University as a whole was awarded an institutional Athena Swan Silver award, acknowledging the progress that has been made in addressing a number of gender gaps across the University over the last five years.

The Division delivers an exceptional range of high-quality educational programmes all underpinned by the innovative research being undertaken by our academics. The student body is made up of over 2,000 undergraduate students, nearly 3,000 students studying postgraduate taught programmes and 1,200 postgraduate research students. The programmes we offer are wide-ranging, often interdisciplinary and include professionally-oriented provision in areas such as business, law and education. The Division is home to several of Oxford's most widely recognised teaching programmes, such as Philosophy, Politics and Economics (PPE) at undergraduate level; and at the Masters level programmes such as the Bachelor in Civil Law (BCL), Environmental Change and Management, International Relations, and Social Data Science.

For more information, please visit: www.socsci.ox.ac.uk.

## **Nuffield College**

For more information please visit: <a href="https://www.nuffield.ox.ac.uk/">https://www.nuffield.ox.ac.uk/</a>

There are 38 self-governing and independent colleges at Oxford, giving both academic staff and students the benefits of belonging to a small, interdisciplinary community as well as to a large, internationally-renowned institution. The collegiate system fosters a strong sense of community, bringing together leading academics and students across subjects, and from different cultures and countries.

Nuffield College is a graduate college within the University of Oxford which was founded in 1937 and specialises in the Social Sciences, particularly Economics, Politics, and Sociology. It aims to be one of the world's outstanding social science institutions, providing a stimulating research-orientated environment for postgraduate students, research fellows, and senior academics and promoting, according to its Charter, "the study by co-operation between academic and non-academic persons of social (including economic and political) problems". About 30 students are admitted each year to undertake both taught masters courses and doctoral research for most of whom the College provides financial support in the form of studentships. In total there are about 100 students enrolled at any one

time, many of whom either live in College or have offices in College. In addition in 2024/25 the College has 33 permanent academic Fellows (of whom 4 are College-funded Official Fellows), 56 Research Fellows (of whom 15 are College-funded Postdoctoral Prize Fellows), 15 non-academic Visiting Fellows drawn from the world of business, industry, politics and administration; and a number of Research Officers working on research projects run by the College's Fellows. The College enjoys strong links with the University's social science departments and works closely with the Social Sciences Division.

Nuffield College has been – and continues to be – the source of some of the major research developments in social science. These include the British Election Studies and the major programme of research on Social Mobility in Britain. It was the birthplace of the "Oxford School" of Industrial Relations; it pioneered the development of cost benefit analysis for developing countries; and it has made a major contribution to the methodology of econometrics.

#### **Research Facilities**

The size and specialised nature of the College enable its members to work closely with one another in a stimulating and research-orientated environment. A "critical mass" of students and Fellows working in the social sciences is helpful both in terms of facilities and of intellectual activity, such as the active seminar and conference programme.

The College Library is one of the finest in the social sciences and functions as a research library, reflecting the academic interests of the Fellows. Fellows also have access to all the facilities of the Bodleian Library, including full-text access to nearly all journals in the social sciences.

The College has an Information Systems Department to serve the computing needs of Fellows.

The College provides facilities and grants for Fellows to invite academic visitors to the College to enable them to carry out collaborative work.

#### The Economics Group within Nuffield

The College is organised around three broad disciplinary groupings (Economics, Politics, and Sociology). Further information about the work of the Economics Group at Nuffield can be found here:

https://www.nuffield.ox.ac.uk/our-research/economics/

In 2024-25 the permanent members of the group, with their main areas of research, are as follows:

Abi Adams-PrassI Applied microeconometrics, particularly the econometrics of consumers and family choice.

Steve Bond Applied microeconometrics, particularly the investment and financial behaviour of firms.

**Stephen Broadberry** Economic history, particularly the development of the world economy from 1000 AD to the present, sectoral aspects of comparative growth and productivity performance during the nineteenth and twentieth centuries, and wars and economic performance.

**Ian Crawford** Applied microeconomics; consumer theory; index numbers.

**Martin Ellison** Macroeconomics; monetary economics and macro-finance.

Paul Klemperer Industrial economics; auctions; economic policy.

**Hamish Low** Life-cycle behaviour, including savings, consumption and working patterns of households.

**Margaret Meyer** Microeconomic theory; theory of the firm; internal organization of firms and their behaviour in product and labour markets; theoretical industrial economics; the economics of information and incentives.

**Bent Nielsen** Econometric and statistical theory; model selection; cohort analysis; reserving in general insurance.

**Barbara Petrongolo** Applied labour economics; performance of labour markets with job search frictions; welfare policy and interdependencies across local labour markets.

Ludvig Sinander Microeconomic theory.

Martin Weidner Econometrics, with a focus on Panel Data Models; Social Networks; Factor Models; High-dimensional Inference.

**Frank Windmeijer** Econometric and statistical theory; Dynamic panel/longitudinal data estimation methods; Causal inference; Instrumental variables estimation, weak/invalid instruments; Mendelian randomisation.

There are also a number of *Senior Research Fellows* working in economics at Nuffield. **David Hendry** has research interests in econometrics particularly forecasting, econometric modelling, theory and methodology, and the modelling of economic time series. **John Muellbauer** works on macroeconomics, consumption, housing and structural change. **Kevin Roberts** has research interests in microeconomic theory with an emphasis on welfare economics and on foundational issues connected with market economies. **Peyton Young** researches social norms and institutions, game theory, and learning in strategic environments. **Ian Jewitt** has research interests in microeconomic theory; incentives in organisations; information and decision theory; auction theory.

## How to apply

Applications are made through via www.econjobmarket.org:

#### https://econjobmarket.org/positions/10715

Your application will be judged solely on the basis of how you demonstrate that you meet the selection criteria stated in the job description.

As part of your application you will be asked to provide details of **three** referees and indicate whether we can contact them now.

You will be asked to upload a CV and a supporting statement. The supporting statement must explain how you meet each of the selection criteria for the post using examples of your skills and experience. This may include experience gained in employment, education, or during career breaks (such as time out to care for dependants)

Please upload all documents as PDF files with your name and the document type in the filename.

Follow the on-screen instructions to register as a new user or log-in if you have applied previously. You will be asked to upload the following:

- 1. CV
- 2. A supporting statement

Candidates are asked to describe their specific interest in postdoctoral positions at Oxford and to note any current Oxford faculty or postdocs who have closely related research interests.

- 3. Job-market paper
- **4. Provide details of three referees** who will then be able to upload letters of recommendation, please alert your referees to prepare to submit their references before or as soon as possible after the closing date to avoid delaying the shortlisting process.
- **5. Supplementary research papers** you may also upload a file of supplementary materials such as other available research papers if you wish.

Applications will be considered by a selection committee. The selection committee is responsible for conducting all aspects of the recruitment and selection process.

Candidates are encouraged to send their applications by the 15th of September 2024, but later applications may be considered.

Online interviews for shortlisted candidates are scheduled for late September 2024.

Candidates selected for the final interview will need to present a research seminar online in early - mid-October 2024.

Offers will be made between late October - early November 2024.

## Information for priority candidates

A priority candidate is a University employee who is seeking redeployment because they have been advised that they are at risk of redundancy, or on grounds of ill-health/disability. Priority candidates are issued with a redeployment letter by their employing department(s).

If you are a priority candidate, please ensure that you attach your redeployment letter to your application (or email it to the contact address on the advert if the application form used for the vacancy does not allow attachments).

## If you need help

If you experience any difficulties using the Econjobmarket's application system, in the first instance please get in touch with Econjobmarket's support team using their online web form.

Nontechnical queries: For any queries about your application and the role, please contact personnel@economics.ox.ac.uk.

Please note that you will receive an automated email from our e-recruitment system to confirm receipt of your application. Please check your spam/junk mail if you do not receive this email.

#### Important information for candidates

#### Data Privacy

Please note that any personal data submitted to the University as part of the job application process will be processed in accordance with the GDPR and related UK data protection legislation. For further information, please see the University's Privacy Notice for Job Applicants at: <a href="https://compliance.admin.ox.ac.uk/job-applicant-privacy-policy">https://compliance.admin.ox.ac.uk/job-applicant-privacy-policy</a>. The University's Policy on Data Protection is available at: <a href="https://compliance.admin.ox.ac.uk/data-protection-policy">https://compliance.admin.ox.ac.uk/data-protection-policy</a>.

### The University's policy on retirement

The University operates an Employer Justified Retirement Age (EJRA) for very senior research posts at **grade RSIV/D35** and clinical equivalents E62 and E82 of 30 September before the 70<sup>th</sup> birthday. The justification for this is explained at: <a href="https://hr.admin.ox.ac.uk/the-ejra.">https://hr.admin.ox.ac.uk/the-ejra.</a>

For **existing** employees on these grades, any employment beyond the retirement age is subject to approval through the procedures: <a href="https://hr.admin.ox.ac.uk/the-ejra.">https://hr.admin.ox.ac.uk/the-ejra.</a>

There is no normal or fixed age at which staff in posts at other grades have to retire. Staff at these grades may elect to retire in accordance with the rules of the applicable pension scheme, as may be amended from time to time.

### Equality of opportunity

Entry into employment with the University and progression within employment will be determined only by personal merit and the application of criteria which are related to the duties of each particular post and the relevant salary structure. In all cases, ability to perform the job will be the primary consideration. No applicant or member of staff shall be discriminated against because of age, disability, gender reassignment, marriage or civil partnership, pregnancy or maternity, race, religion or belief, sex, or sexual orientation.

# Benefits of working at the University

## Employee benefits

University employees enjoy 38 days' paid holiday, generous pension schemes, travel discounts, and a variety of professional development opportunities. Our range of other employee benefits and discounts also includes free entry to the Botanic Gardens and University colleges, and discounts at University museums. See <a href="https://hr.admin.ox.ac.uk/staff-benefits">https://hr.admin.ox.ac.uk/staff-benefits</a>

### University Club and sports facilities

Membership of the University Club is free for all University staff. The University Club offers social, sporting, and hospitality facilities. Staff can also use the University Sports Centre on Iffley Road at discounted rates, including a fitness centre, powerlifting room, and swimming pool. See <a href="https://www.sport.ox.ac.uk">www.club.ox.ac.uk</a> and <a href="https://www.sport.ox.ac.uk">https://www.sport.ox.ac.uk</a>/.

## Information for staff new to Oxford

If you are relocating to Oxfordshire from overseas or elsewhere in the UK, the University's Welcome Service website includes practical information about settling in the area, including advice on relocation, accommodation, and local schools. See <a href="https://welcome.ox.ac.uk/">https://welcome.ox.ac.uk/</a>

There is also a visa loan scheme to cover the costs of UK visa applications for staff and their dependants. See <a href="https://staffimmigration.admin.ox.ac.uk/visa-loan-scheme">https://staffimmigration.admin.ox.ac.uk/visa-loan-scheme</a>

## Family-friendly benefits

With one of the most generous family leave schemes in the Higher Education sector, and a range of flexible working options, Oxford aims to be a family-friendly employer. We also subscribe to the Work+Family Space, a service that provides practical advice and support for employees who have caring responsibilities. The service offers a free telephone advice line, and the ability to book emergency back-up care for children, adult dependents and elderly relatives. See <a href="https://hr.admin.ox.ac.uk/my-family-care">https://hr.admin.ox.ac.uk/my-family-care</a>

The University has excellent childcare services, including five University nurseries as well as University-supported places at many other private nurseries.

For full details, including how to apply and the costs, see <a href="https://childcare.admin.ox.ac.uk/">https://childcare.admin.ox.ac.uk/</a>

### Disabled staff

We are committed to supporting members of staff with disabilities or long-term health conditions. For further details, including information about how to make contact, in confidence, with the University's Staff Disability Advisor, see <a href="https://edu.admin.ox.ac.uk/disability-support">https://edu.admin.ox.ac.uk/disability-support</a>

#### Staff networks

The University has a number of staff networks including the Oxford Research Staff Society, BME staff network, LGBT+ staff network and a disabled staff network. You can find more information at <a href="https://edu.admin.ox.ac.uk/networks">https://edu.admin.ox.ac.uk/networks</a>

### The University of Oxford Newcomers' Club

The University of Oxford Newcomers' Club is an organisation run by volunteers that aims to assist the partners of new staff settle into Oxford, and provides them with an opportunity to meet people and make connections in the local area. See <a href="https://www.newcomers.ox.ac.uk">www.newcomers.ox.ac.uk</a>.

#### Oxford Research Staff Society (OxRSS)

A society run by and for Oxford University research staff. It offers researchers a range of social and professional networking opportunities. Membership is free, and all researchers employed by Oxford University are welcome to join. Subscribe at <a href="mailto:researchstaff-subscribe@maillist.ox.ac.uk">researchstaff-subscribe@maillist.ox.ac.uk</a> to join the mailing list to find out about upcoming events and other information for researchers, or contact the committee on <a href="mailto:committee@oxrss.ox.ac.uk">committee@oxrss.ox.ac.uk</a>. For more information, see <a href="mailto:www.ox.ac.uk/oxrss">www.ox.ac.uk/oxrss</a>, Twitter @ResStaffOxford, and Facebook <a href="mailto:www.facebook.com/oxrss">www.facebook.com/oxrss</a>.