

FACULTY OF MEDIEVAL AND MODERN LANGUAGES

Job title	Departmental Lecturer in French
Division	Humanities Division
Department	Faculty of Medieval and Modern Languages
Colleges	St Johns College
Location	41/47 Wellington Square
Grade and salary	Grade 7 £38,674 – £40,855 per annum
Hours	Full-Time
Contract type	Fixed-term (1 year from 01 October 2025)
Reporting to	Chair of the Medieval and Modern Languages Faculty Board
Vacancy reference	179360

The role

This fixed-term post is to provide replacement teaching for Professor Lubecker. The post will involve advanced teaching and independent academic research in French.

The successful candidate will contribute to the teaching of French within the Sub-Faculty of French by offering sixteen hours of lectures or seminars over the course of the year. They will also be responsible for providing eight hours a week of undergraduate tuition in French language and literature at St John's College.

The successful candidate will be expected to share in the teaching of the set texts for the Preliminary Examination in French. The job also involves teaching French Literature from the mid-19th C to the present day, as well as French Cinema. The candidate will supervise longer essays as appropriate and contribute to Translation into English. The candidate will also share in administration both within the Sub-Faculty of French, and within Modern Languages in St John's College.



Responsibilities/Duties

- To give 16 lectures in the course of the academic year in the area of French;
- To give, in the College, an average of 8 contact hours of teaching in each week of Full Term, spread over the 24 teaching weeks in the academic year, covering topics in French language and literature as specified above. Preparation, and the setting and marking of written work relating to the teaching will also be required;
- To share responsibility for organising the teaching of Modern Languages within St John's College, and to contribute to the general oversight and organisation of Modern Languages teaching within the College, including arranging teaching by other tutors for each student in each term, and acting on student feedback when necessary;
- To oversee the academic progress of undergraduate students in Modern Languages at St John's College, through regular meetings and termly reports, and to provide pastoral support to those students. This includes providing advice and guidance to students relating to attendance, conduct, coursework, performance, exams, and the year abroad;
- To set and mark internal practice exams at the start of each term (known as 'collections'), liaising with the other tutors in Modern Languages and the Senior Tutor as necessary;
- Providing pastoral support to students reading French (including referring matters to the Wellbeing Adviser and other members of the College's wellbeing and welfare team, as appropriate);
- To act as college adviser for some graduate students in Modern Languages at St John's College, as required;
- To submit accurate and timely teaching records and reports on each student taught each term using the Teaching Management System (TMS), which is Oxford's on-line reporting system for tuition;
- To engage in assessment and university examining where required;
- To participate, where appropriate, in the Visiting Student, undergraduate and graduate student admissions processes for the College and the Faculty, including taking part in undergraduate admissions interviews which take place in the first two weeks of December;
- To take part in open days and other access and outreach events, on occasion, representing French and sometimes Modern Languages in the College and the Faculty;
- To undertake advanced academic study and publish independent research in French which will underpin lectures and class teaching; and as a secondary commitment alongside teaching, to participate in the Faculty's research-related activities;
- To take an active part in the intellectual life of the College's academic community;
- To co-operate in the administrative work of the Faculty and Colleges;
- To take on any further duties, as directed by the Chair of the Faculty Board.

Selection criteria

Essential

1. The candidate should possess a good undergraduate degree, normally in French.
2. They should also possess a Ph.D. or D.Phil. in French

The selection committee will, in exceptional cases, consider applications from those still to complete their doctorate, provided that they will have submitted it before 1st June 2025.

3. Evidence of the ability to teach undergraduate (and graduate) students across a range of topics in modern French and francophone literature and culture at the highest level in the medium of English, whether through lectures, seminars or tutorials.
4. Evidence of the ability to produce high quality research within the field of modern French studies.
5. Fluency in French, and the ability to teach translation from French as part of the undergraduate course.
6. Fluency in English.
7. Evidence of the interpersonal skills for, and a willingness to undertake, the pastoral academic support of undergraduate students.

Desirable

- Some experience of graduate teaching and supervision.
- Experience of teaching and/or lecturing on French film.

Pre-employment screening

Standard checks

If you are offered the post, the offer will be subject to standard pre-employment checks. You will be asked to provide: proof of your right-to-work in the UK; proof of your identity; and (if we haven't done so already) we will contact the referees you have nominated. You will also be asked to complete a health declaration so that you can tell us about any health conditions or disabilities for which you may need us to make appropriate adjustments.

Please read the candidate notes on the University's pre-employment screening procedures at: <https://www.jobs.ox.ac.uk/pre-employment-checks>

About the University of Oxford

Welcome to the University of Oxford. We aim to lead the world in research and education for the benefit of society both in the UK and globally. Oxford's researchers engage with academic, commercial and cultural partners across the world to stimulate high-quality research and enable innovation through a broad range of social, policy and economic impacts.

We believe our strengths lie both in empowering individuals and teams to address fundamental questions of global significance, while providing all our staff with a welcoming and inclusive workplace that enables everyone to develop and do their best work. Recognising that diversity is our strength, vital for innovation and creativity, we aspire to build a truly diverse community which values and respects every individual's unique contribution.

While we have long traditions of scholarship, we are also forward-looking, creative and cutting-edge. Oxford is one of Europe's most entrepreneurial universities and we rank first in the UK for university spin-outs, and in recent years we have spun out 15-20 new companies every year. We are also recognised as leaders in support for social enterprise.

Join us and you will find a unique, democratic and international community, a great range of staff benefits and access to a vibrant array of cultural activities in the beautiful city of Oxford.

For more information, please visit www.ox.ac.uk/about/organisation.

Humanities Division

The Humanities Division is one of four academic divisions in the University of Oxford, bringing together the following faculties: Classics; English; History; Linguistics, Philology and Phonetics; Medieval and Modern Languages; Music; Oriental Studies; Philosophy; Theology and Religion; the Ruskin School of Art. The Division has over 500 members of academic staff, approximately 4,100 undergraduates (more than a third of the total undergraduate population of the University), 1,000 postgraduate research students and 720 students on postgraduate taught courses.

The Division offers world-class teaching and research, backed by the superb resources of the University's libraries and museums, including the famous Bodleian Libraries, with their 11 million volumes and priceless early book and manuscript collections, and the Ashmolean Museum of Art and Archaeology. Such historic resources are linked to cutting-edge agendas in research and teaching, with an increasing emphasis on interdisciplinary study. Our faculties are among the largest in the world, enabling Oxford to offer an education in Arts and Humanities unparalleled in its range of subjects, from music and fine art to ancient and modern languages.

The Humanities Division has embarked on a major building project on the Radcliffe Observatory Quarter, following the recent announcement of the £150 million gift to create the [Stephen A. Schwarzman Centre for the Humanities](#).

The Schwarzman Centre will serve as a dynamic hub dedicated to the Humanities. The building will bring together seven Humanities faculties, the Humanities Divisional Office, a new library and significant cultural and public engagement spaces in a space designed to encourage experiential learning and bold experimentation through cross-disciplinary and collaborative study. The Faculty of Medieval and Modern Languages will move to the Schwarzman Centre upon the completion of the project.

For more information please visit: www.humanities.ox.ac.uk

Faculty of Medieval and Modern Languages

The Faculty is one of the leading centres for the study of European language, literature, and culture world-wide, offering expertise in the entire chronological range from the earliest times to the present day, and with specialists in film studies, cultural studies, history of the book, and cultural history as well as languages and literatures. The Faculty offers expertise in French, German, Italian, Modern Greek, Spanish, Portuguese, Russian, Polish and Czech, as well as in a range of other languages spoken in Europe. Colleagues across the various languages work together in various interdisciplinary projects and research centres, which bring specialists in language and literature together with historians, philosophers, and social studies scholars.

The Faculty is partly college-based with most academics having offices in colleges, and partly housed in University buildings for the Faculty's professional services staff and teaching spaces. From October 2025, the Faculty spaces will be in the Schwarzman Centre for the Humanities. In addition to a new Humanities library, plus office and teaching space, the building will offer a range of new public spaces, including a 500-seat concert hall and a 250-seat auditorium, as well as flexible performance and exhibition spaces for music, dance, and art. There will be a café open to staff, students and members of the public. It is designed to be as accessible and as environmentally sustainable as possible. The Taylor Institution, a fine nineteenth-century building sharing with the Ashmolean Museum a commanding site on St Giles', contains both the Taylorian Library, the largest and best resourced Modern Languages library in the country, and the Faculty's largest teaching rooms.

The Faculty is divided into seven sub-faculties: French, German, Italian, Portuguese, Russian and other Slavonic Languages, Spanish and Modern Greek. It includes 11 established professorships as well as 15 individuals with the title of professor and 80 permanent academic post holders. The colleges, which are responsible for undergraduate admissions and undergraduate tutorial teaching, admit a total of about 270 students a year to read for the Honour School of Modern Languages and its joint schools with Classics, English, History, Philosophy, Oriental Studies and Linguistics. The Modern Languages Faculty Board is responsible for the admission and supervision of graduate students. There are about 50 graduates taking taught Masters degrees, and about 120 research students.

For more information please visit: www.mod-langs.ox.ac.uk

Sub-Faculty of French

The Sub-Faculty of French is the largest French department in the UK, and one of the largest in the world. It has one statutory professor, 30 associate and full professors, and a senior instructor. It also benefits from the presence of a number of colleagues who support the teaching of the permanent postholders, and enhance the research profile of the Sub-Faculty. These include some tutors employed solely by colleges, research fellows, college lectrices/lecteurs, and some academic librarians. The total membership of the Sub-Faculty is over 60.

The average annual intake of undergraduates to read French is 160. The Sub-Faculty teaches students a command of grammatically correct and idiomatic spoken and written French, the ability to write accurately and idiomatically in both French and English and to translate into and out of both languages with precision and sensitivity to a range of registers and styles. The curriculum allows students either to study a broad range of literary and other materials, to focus their studies on the medieval period, the early modern period, or the modern period up to the present day, or to concentrate on options in Linguistics. The emphasis in finals is very much on students' choice, and the main papers are supplemented by options ranging widely from sixteenth-century poetry to European Cinema, Women's Writing, Literature and the Visual Arts, or Discourses of Race.

Graduates reading French can study either for a research degree (DPhil or MLitt) or follow a taught Master's course in Modern Languages of one or two years' duration (MSt and MPhil respectively). There are also a number of other taught courses in which French can form a component (for example, in Women's Studies, Medieval Studies, and General Linguistics and Comparative Philology). The Sub-Faculty has an excellent record in supplying graduates for university posts both in the UK and across the world.

Further information will be found on the Faculty's web site: www.mod-langs.ox.ac.uk

St John's College

Established in 1555 as a constituent college of the University of Oxford, St John's College fosters excellence in education and research. It is one of the largest among Oxford Colleges and nearly every subject studied at the University has its representation. Today, St John's is home to approximately 390 undergraduates, 250 graduate students, 100 fellows and 25 College lecturers. A vibrant international community, it fosters intellectual rigour, creativity, and independence in its students, teachers, and researchers. The College supports a range of research activities including discussions, seminars, workshops, public lectures and visiting scholar schemes, as well as the Research Centre, which particularly emphasizes interdisciplinary approaches. While scholarly publication is naturally at the heart of our research endeavours, the fellowship is also committed to informing policy and public debate, and to teaching that is informed by research findings. (Further information about the College is available at <http://www.sjc.ox.ac.uk>)

French Language at St John's

St John's admits around five to seven undergraduates in French each year to read the four-year Modern Languages course, including joint schools involving Classics, Modern History, English, Philosophy and Middle Eastern Languages. The successful candidate will join a dynamic Modern Languages team in the College including the Official Fellow in German (Professor Barry Murnane), a lecturer in Early Modern French Literature, specialist language teachers in French and German, as well College Lecturers in French Linguistics, Russian, Spanish and Italian.

College Benefits

At St John's College you will be a member of the Senior Common Room and entitled to Common Table dining privileges as determined from time to time by the Governing Body as being appropriate for College Lecturers. At present, these are full dining privileges, when available. You may reclaim teaching and research expenses of up to £1,500 during the period of your appointment, subject to approval in advance by the Senior Tutor. There is also an entertainment allowance of £358 per annum. These expenses are paid in arrears on the production of receipt(s) to the Finance Bursar. A teaching room, which may be shared, will be provided. There is no entitlement to sabbatical leave.

How to apply

Applications are made through our e-recruitment system and you will find all the information you need about how to apply on our Jobs website <https://www.jobs.ox.ac.uk/how-to-apply>.

To retrieve the relevant 'Job Details' page, search for ID ref (**179360**) at: www.jobs.ox.ac.uk or go to:

https://my.corehr.com/pls/uoxrecruit/erg_jobspec_details_form.jobspec?p_id=179360

You will be asked to upload a CV and a supporting statement. The supporting statement must explain how you meet each of the selection criteria for the post using examples of your skills and experience. This may include experience gained in employment, education, or during career breaks (such as time out to care for dependents)

Your application will be judged solely on the basis of how you demonstrate that you meet the selection criteria stated in the job description.

As part of the application, please ask two referees to submit a reference for you to hr@mod-langs.ox.ac.uk by the closing date of the post.

Please also ensure we receive **two** reference letters to be provided by your referees.

Applicants should ask their referees to send their letters of reference **DIRECTLY** to:

HR Administrator
Faculty of Medieval and Modern Languages
University of Oxford,
41 Wellington Square, Oxford, OX1 2JF

Email: hr@mod-langs.ox.ac.uk by the closing date (a letter by email is sufficient) quoting the vacancy reference **179360**.

Referees should preferably not, all be from the same institution and whenever possible one should be the applicant's current, or most recent, supervisor. **NOTE: reference letters must be received from your referees by the closing date for your application to be complete.**

Please upload all documents **as PDF files** with your name and the document type in the filename.

All applications must be received by **midday** UK time on **Friday 30th May 2025** stated in the online advertisement.

If you currently work for the University, please note that:

- as part of the referencing process, we will contact your current department to confirm basic employment details including reason for leaving
- although employees may hold multiple part-time posts, they may not hold more than the equivalent of a full-time post. If you are offered this post, and accepting it would take you over the equivalent of full-time hours, you will be expected to resign from, or reduce hours in, your other posts(s) before starting work in the new post.

Information for priority candidates

A priority candidate is a University employee who is seeking redeployment because they have been advised that they are at risk of redundancy, or on grounds of ill-health/disability. Priority candidates are issued with a redeployment letter by their employing department(s).

If you are a priority candidate, please ensure that you attach your redeployment letter to your application (or email it to the contact address on the advert if the application form used for the vacancy does not allow attachments).

If you need help

Application FAQs, including technical troubleshooting advice is available at:

<https://staff.web.ox.ac.uk/recruitment-support-faqs>

Non-technical questions about this job should be addressed to the recruiting department directly at recruitment@mod-langs.ox.ac.uk

To return to the online application at any stage, please go to: www.recruit.ox.ac.uk.

Please note that you will receive an automated email from our online recruitment portal to confirm receipt of your application. **Please check your spam/junk mail** if you do not receive this email.

Important information for candidates

Data Privacy

Please note that any personal data submitted to the University as part of the job application process will be processed in accordance with the GDPR and related UK data protection legislation. For further information, please see the University's Privacy Notice for Job Applicants at:

<https://compliance.admin.ox.ac.uk/job-applicant-privacy-policy>. The University's Policy on Data Protection is available at: <https://compliance.admin.ox.ac.uk/data-protection-policy>.

The University's policy on retirement

The University operates an Employer Justified Retirement Age (EJRA) for very senior research posts at **grade RSIV/D35 and clinical equivalents E62 and E82**, which with effect from 1 October 2023 will be 30 September before the 70th birthday. The justification for this is explained at:

<https://hr.admin.ox.ac.uk/the-ejra>.

For **existing** employees on these grades, any employment beyond the retirement age is subject to approval through the procedures: <https://hr.admin.ox.ac.uk/the-ejra>.

There is no normal or fixed age at which staff in posts at other grades have to retire. Staff at these grades may elect to retire in accordance with the rules of the applicable pension scheme, as may be amended from time to time.

Equality of opportunity

Entry into employment with the University and progression within employment will be determined only by personal merit and the application of criteria which are related to the duties of each particular post

and the relevant salary structure. In all cases, ability to perform the job will be the primary consideration. No applicant or member of staff shall be discriminated against because of age, disability, gender reassignment, marriage or civil partnership, pregnancy or maternity, race, religion or belief, sex, or sexual orientation.