



## DEPARTMENT OF CHEMISTRY

## Summary

<b>Job title</b>	Postdoctoral Research Associate in Chemistry
<b>Division</b>	Mathematical, Physical and Life Sciences
<b>Department</b>	Department of Chemistry
<b>Location</b>	Kavli Institute of Nanoscience Discovery, New Biochemistry Building, South Parks Road, Oxford, OX1 3QU
<b>Grade and salary</b>	Grade 7: £38,674 - £46,913 per annum (inclusive of Oxford University Weighting)
<b>Hours</b>	Full time
<b>Contract type</b>	Fixed-term for a period of up to 12 months
<b>Reporting to</b>	Professor Andrew Baldwin
<b>Vacancy reference</b>	179955
<b>Additional information</b>	No relocation expenses apply to this post Applicants from the EU will now be subject to visa application process

<b>Research topic</b>	Phase separation and NMR
<b>Principal Investigator / supervisor</b>	Professor Andrew Baldwin
<b>Funding partner</b>	The funds supporting this research project are provided by European Research Council



## The role

Applications are invited for a Postdoctoral Research associate in chemistry to work under the supervision of Professor Andrew Baldwin for a period of up to 1 year. The project is part of a wider programme of work to establish that membraneless organelles, biological liquid droplets, are effectively regions of organic solvent, suspended inside cells and that the properties of each are governed by the specific intermolecular interactions responsible for stabilising the chains. This presents an exciting opportunity to demonstrate how fundamental principles from physical chemistry have been incorporated into cellular function. We are now looking for a postdoc with expertise in IDPs and NMR that can help us study these systems in more detail. Training will be provided in NMR, programming methods such as python, as well as wet lab skills for handling and producing protein, and performing biophysical assays to study phase separation.

.

## Responsibilities

1. Manage own academic research and administrative activities. This involves small scale project management, to co-ordinate multiple aspects of work to meet deadlines
2. Adapt existing and develop new scientific techniques and experimental protocols
3. Test hypotheses and analyse scientific data from a variety of sources, reviewing and refining working hypotheses as appropriate
4. Contribute ideas for new research projects
5. Develop ideas for generating research income, and present detailed research proposals to senior researchers
6. Undertake comprehensive and systematic literature reviews and write up the results for publication in peer-reviewed journals
7. Collaborate in the preparation of scientific reports and journal articles and occasionally present papers and posters
8. Use specialist scientific equipment in a laboratory environment
9. Act as a source of information and advice to other members of the group on scientific protocols and experimental techniques
10. Represent the research group at external meetings/seminars, either with other members of the group or alone
11. Carry out collaborative projects with colleagues in partner institutions, and research groups
12. Actively participate in journal club meetings
13. PDRAs may be required to teach, this may include lecturing, small-group teaching, and tutoring of undergraduates and graduate students.

## Selection criteria

1. Hold a PhD in Biophysics, Chemistry or a related area (or be close to completion).
2. Have expertise in NMR
3. Familiarity in working with IDPs
4. Experience with the research field of phase separation of homogenous mixtures.

5. Be able to demonstrate competence and success in the thesis research area (and postdoctoral work if appropriate), e.g. as judged by publications (or papers in press) in high quality peer reviewed journals. Evidence will be sought of a deep understanding of the applicant's previous fields of research and evidence of independent intellectual and practical contributions to previous research projects, as indicators that such attributes can be brought to bear on the present project.
6. Be viewed as a motivated, enthusiastic, organised self-starter; one who can work with a minimum of supervision but at the same time extract the benefits of an excellent research environment.
7. Have an excellent general knowledge of related areas through reading of the literature, online database searching, and attendance at seminars and conferences.
8. Be willing to learn new techniques and apply them in an interdisciplinary research environment. Be willing to participate in group journal clubs and workshops as a means to continuously improve technical and theoretical knowledge.
9. Communicate well in English in writing and in oral and visual presentations.
10. Be able to keep detailed laboratory records and report on progress at regular intervals.
11. Show an ability to work supportively in a laboratory environment, and to supervise and educate junior co-workers and take part in joint projects through co-operation and the exchange of information, skills and reagents.
12. Be willing to play a role in keeping the laboratory running by assuming a share of group responsibilities.

## Pre-employment screening

### Standard checks

If you are offered the post, the offer will be subject to standard pre-employment checks. You will be asked to provide: proof of your right-to-work in the UK; proof of your identity; and (if we haven't done so already) we will contact the referees you have nominated. You will also be asked to complete a health declaration so that you can tell us about any health conditions or disabilities for which you may need us to make appropriate adjustments.

Please read the candidate notes on the University's pre-employment screening procedures at:

<https://www.jobs.ox.ac.uk/pre-employment-checks>

### Hazard-specific / Safety-critical duties

This job includes hazards or safety-critical activities. If you are offered the post, you will be asked to complete a health questionnaire which will be assessed by our Occupational Health Service, and the offer of employment will be subject a successful outcome of this assessment.

The hazards or safety-critical duties involved are as follows:

- Work with any substance which has any of the following pictograms on their MSDS:



## About the University of Oxford

Welcome to the University of Oxford. We aim to lead the world in research and education for the benefit of society both in the UK and globally. Oxford's researchers engage with academic, commercial and cultural partners across the world to stimulate high-quality research and enable innovation through a broad range of social, policy and economic impacts.

We believe our strengths lie both in empowering individuals and teams to address fundamental questions of global significance, while providing all our staff with a welcoming and inclusive workplace that enables everyone to develop and do their best work. Recognising that diversity is our strength, vital for innovation and creativity, we aspire to build a truly diverse community which values and respects every individual's unique contribution.

While we have long traditions of scholarship, we are also forward-looking, creative and cutting-edge. Oxford is one of Europe's most entrepreneurial universities and we rank first in the UK for university spin-outs, and in recent years we have spun out 15-20 new companies every year. We are also recognised as leaders in support for social enterprise.

Join us and you will find a unique, democratic and international community, a great range of staff benefits and access to a vibrant array of cultural activities in the beautiful city of Oxford.

For more information, please visit [www.ox.ac.uk/about/organisation](http://www.ox.ac.uk/about/organisation).

## Department Of Chemistry

The mission of Oxford Chemistry is to advance the global understanding of chemistry and to use that knowledge to address major challenges for society. Oxford Chemistry maintains world-class strengths in fundamental research, including the training of outstanding young scientists, whilst being an outward-looking department engaging with other disciplines, industry, public services, government and the general public. We are a large department within the University's Mathematical, Physical and Life Sciences Division with over 70 research groups and 900 researchers including 400 graduate research students. Our MChem degree takes 180 students a year and features the distinctive tutorials of Oxford, an innovative three-year programme of practical teaching within our state-of-the-art teaching laboratory, and a 4th year focused on research based within one of our research groups.

Research in Oxford Chemistry focuses on fundamental science aimed at making significant and sustained long-term impact. We provide an environment that enables research by hiring, developing, and supporting talented researchers, many recognised as international leaders, across the spectrum of the chemical sciences. Our students and staff work in excellent research facilities to deliver field-leading research that crosses traditional boundaries and engages strongly with other disciplines, both within Oxford and across a range of external sectors.

The impact of our research in the wider economy and society is manifest in our many industrial and clinical collaborations and successful start-ups. Our eight research themes and business engagements showcase the breadth and depth of our research across the chemical sciences.

We are committed to providing an inclusive and supportive work and study environment for all our staff and students based on core values of respect, equality and collaboration. We have held an Athena SWAN silver award since 2015 reflecting our commitment to improving gender equality within our discipline.

Oxford Chemistry is accommodated within five buildings in the University's science area, including a modern RIBA award-winning dedicated research facility and a state-of-the-art practical teaching laboratory. Researchers are supported by a research infrastructure within Chemistry that includes NMR, Mass Spectrometry, Crystallography, Surface Analysis, Inorganic Materials Characterisation, Advanced Electron Spin Resonance and high-performance computing facilities as well as access to facilities across the wider University and at national research facilities including the Rosalind Franklin Institute and Diamond Light Source.

To support the Teaching and Research in the Department, there are a number of administrative functions including Finance, Human Resources, Facilities, Information Technology, Student Administration, Health and Safety, Communications and Alumni Relations.

Find out more about the Department, our work and our people at [chem.ox.ac.uk](http://chem.ox.ac.uk)

## Equality, Diversity and Inclusion in Oxford Chemistry

We are committed to promoting an inclusive and diverse community of students and staff based on core values of respect, equality and collaboration. The Department has an active Equality, Diversity and Inclusion (EDI) committee and since 2015 we have held an Athena SWAN silver award in recognition of our efforts to introduce organisational and cultural practices which promote gender equality and create a better working environment for all. We promote family-friendly policies and support flexible working arrangements where possible. For more information about the University's family friendly benefits, please also see <https://hr.admin.ox.ac.uk/information-for-parents-and-carers>

## Mathematical, Physical and Life Sciences Division

The academic administration of the University is conducted through four divisions (Humanities, Social Sciences, Mathematical, Physical and Life Sciences, and Medical Sciences). The Mathematical, Physical and Life Sciences Division consists of ten constituent departments: The Department of Chemistry, the Department of Computer Science, the Department of Earth Sciences, the Department of Engineering Science, the Department of Materials, Mathematical Institute, the Department of Physics, Department of Plant Sciences, Department of Zoology and the Department of Statistics. The division provides a framework for interdisciplinary teaching and research. There are also links with the Medical Sciences Division.

The disciplines within the MPLS Division regularly appear at the highest levels in rankings, including the Times Higher Education and QS world rankings. Nationally, the quality of the Division's research outputs and environment, and the resulting impact, was recognised through strong performances in the UK Research Excellence Framework in both 2014 and 2021.

For more information please visit: <http://www.mpls.ox.ac.uk/>

## Kavli Institute for Nanoscience Discovery

"Where the physical sciences are brought into the cell".

Leading scientific discovery into the most basic unit of life, the cell, in its myriad of environments, the Kavli Institute for NanoScience Discovery (Kavli INSD), located at the heart of Oxford University's science area, was inaugurated in March 2021. With over 30 faculty and 450 research staff and graduate students, world leading teams from structural biology, biochemistry, pathology, chemistry, physics, physiology and engineering collaborate to significantly contribute to global health. Scientific research increasingly involves collaboration between different disciplines due to the complexity of cutting-edge work. By bringing multiple disciplines together under the same roof to advance scientific research the Kavli INSD creates an environment that encourages the cross-pollination of ideas and inter-disciplinary cooperation. The Institute benefits from close proximity of the scientific departments, the advanced imaging facilities and state-of-the-art-instrumentation. As first Director, Kavli INSD is led by Professor Dame Carol Robinson, a highly decorated chemist known for her work in using mass spectrometry to elucidate the 3D structures of proteins. The University of Oxford's, Kavli Institute for NanoScience Discovery is the U.S based Kavli Foundation's 5th institute for nanoscience. Established in the year 2000 by Fred Kavli, with the mission "to advance science for the benefit of humanity and to promote public understanding and support for scientists and their work", the Kavli Foundation, has endowed 20 global research institutes in the fields of nanoscience, astrophysics, neuroscience, and theoretical physics. It also supports the scientific enterprise through programs that strengthen the connection between science and society and with the biennially awarded Kavli Prize that honors scientific breakthroughs in astrophysics, nanoscience and neuroscience. Learn more at [kavlifoundation.org](http://kavlifoundation.org)

## How to apply

Applications are made through our online recruitment portal. Information about how to apply is available on our Jobs website <https://www.jobs.ox.ac.uk/how-to-apply>.

Your application will be judged solely on the basis of how you demonstrate that you meet the selection criteria stated in the job description.

As part of your application you will be asked to provide details of two referees and indicate whether we can contact them now.

You will be asked to upload a CV and a supporting statement. The supporting statement must explain how you meet each of the selection criteria for the post using examples of your skills and experience. This may include experience gained in employment, education, or during career breaks (such as time out to care for dependants)

Please upload all documents **as PDF files** with your name and the document type in the filename.

All applications must be received by **midday** UK time on the closing date stated in the online advertisement.

If you currently work for the University please note that:

- as part of the referencing process, we will contact your current department to confirm basic employment details including reason for leaving
- although employees may hold multiple part-time posts, they may not hold more than the equivalent of a full time post. If you are offered this post, and accepting it would take you over the equivalent of full-time hours, you will be expected to resign from, or reduce hours in, your other posts(s) before starting work in the new post.

---

### Information for priority candidates

A priority candidate is a University employee who is seeking redeployment because they have been advised that they are at risk of redundancy, or on grounds of ill-health/disability. Priority candidates are issued with a redeployment letter by their employing department(s).

If you are a priority candidate, please ensure that you attach your redeployment letter to your application (or email it to the contact address on the advert if the application form used for the vacancy does not allow attachments).

---

### If you need help

Application FAQs, including technical troubleshooting advice is available at:

<https://staff.web.ox.ac.uk/recruitment-support-faqs>

Non-technical questions about this job should be addressed to the recruiting department directly

To return to the online application at any stage, please go to: [www.recruit.ox.ac.uk](http://www.recruit.ox.ac.uk).

Please note that you will receive an automated email from our online recruitment portal to confirm receipt of your application. **Please check your spam/junk mail** if you do not receive this email.

## Important information for candidates

### Data Privacy

Please note that any personal data submitted to the University as part of the job application process will be processed in accordance with the GDPR and related UK data protection legislation. For further information, please see the University's Privacy Notice for Job Applicants at: <https://compliance.admin.ox.ac.uk/job-applicant-privacy-policy>. The University's Policy on Data Protection is available at: <https://compliance.admin.ox.ac.uk/data-protection-policy>.

### The University's policy on retirement

The University operates an Employer Justified Retirement Age (EJRA) for very senior research posts at **grade RSIV/D35 and clinical equivalents E62 and E82** of 30 September before the 70<sup>th</sup> birthday. The justification for this is explained at: <https://hr.admin.ox.ac.uk/the-ejra>.

For **existing** employees on these grades, any employment beyond the retirement age is subject to approval through the procedures: <https://hr.admin.ox.ac.uk/the-ejra>.

There is no normal or fixed age at which staff in posts at other grades have to retire. Staff at these grades may elect to retire in accordance with the rules of the applicable pension scheme, as may be amended from time to time.

### Equality of opportunity

Entry into employment with the University and progression within employment will be determined only by personal merit and the application of criteria which are related to the duties of each particular post and the relevant salary structure. In all cases, ability to perform the job will be the primary consideration. No applicant or member of staff shall be discriminated against because of age, disability, gender reassignment, marriage or civil partnership, pregnancy or maternity, race, religion or belief, sex, or sexual orientation.

## Benefits of working at the University

### Employee benefits

University employees enjoy 38 days' paid holiday, generous pension schemes, flexible working options, travel discounts including salary sacrifice schemes for bicycles and electric cars and other discounts. Staff can access a huge range of personal and professional development opportunities. See <https://hr.admin.ox.ac.uk/staff-benefits>

### Employee Assistance Programme

As part of our wellbeing offering staff get free access to Health Assured, a confidential employee assistance programme, available 24/7 for 365 days a year. Find out more <https://staff.admin.ox.ac.uk/health-assured-eap>

### University Club and sports facilities

Membership of the University Club is free for University staff. It offers social, sporting, and hospitality facilities. Staff can also use the University Sports Centre on Iffley Road at discounted rates, including a fitness centre, powerlifting room, and swimming pool. See [www.club.ox.ac.uk](http://www.club.ox.ac.uk) and <https://www.sport.ox.ac.uk/>.

### Information for staff new to Oxford

If you are relocating to Oxfordshire from overseas or elsewhere in the UK, the University's Welcome Service includes practical information about settling in the area, including advice on relocation, accommodation, and local schools. See <https://welcome.ox.ac.uk/>

There is also a visa loan scheme to cover the costs of UK visa applications for staff and their dependants. See <https://staffimmigration.admin.ox.ac.uk/visa-loan-scheme>

### Family-friendly benefits

We are a family-friendly employer with one of the most generous family leave schemes in the Higher Education sector (see <https://hr.web.ox.ac.uk/family-leave>). Our Childcare Services team provides guidance and support on childcare provision, and offers a range of high-quality childcare options at affordable prices for staff. In addition to 5 University nurseries, we partner with a number of local providers to offer in excess of 450 full time nursery places to our staff. Eligible parents are able to pay for childcare through salary sacrifice, further reducing costs. See <https://childcare.admin.ox.ac.uk/>.

### Supporting disability and health-related issues (inc menopause)

We are committed to supporting members of staff with disabilities or long-term health conditions, including those experiencing negative effects of menopause. Information about the University's Staff Disability Advisor, is at <https://edu.admin.ox.ac.uk/disability-support>. For information about how we support those going through menopause see <https://hr.admin.ox.ac.uk/menopause-guidance>

### Staff networks

The University has a number of staff networks including for research staff, BME staff, LGBT+ staff, disabled staff network and those going through menopause. Find out more at <https://edu.admin.ox.ac.uk/networks>

### The University of Oxford Newcomers' Club

The University of Oxford Newcomers' Club is run by volunteers that aims to assist the partners of new staff settle into Oxford, and provides them with an opportunity to meet people and make connections in the local area. See [www.newcomers.ox.ac.uk](http://www.newcomers.ox.ac.uk).

### Research staff

The Researcher Hub supports all researchers on fixed-term contracts. They aim to help you settle in comfortably, make connections, grow as a person, extend your research expertise and approach your next career step with confidence. Find out more <https://www.ox.ac.uk/research/support-researchers/researcher-hub>

Oxford's Research Staff Society is a collective voice for our researchers. They also organise social and professional networking activities for researchers. Find out more <https://www.ox.ac.uk/research/support-researchers/connecting-other-researchers/oxford-research-staff-society>